



August 9, 2018

To: Adult Foster Care Providers
Assisted Living Facilities
Community Attendant Services Providers
Community Living Assistance and Support Services Providers
Consumer Managed Personal Attendant Services Providers
Day Activity Home Services Providers
Deaf Blind with Multiple Disabilities Providers
Emergency Response Services Providers
Family Care Providers
Financial Management Services Agencies
Home Delivered Meals Providers
Hospice Providers
Non-State (Service Group 6) Intermediate Care Facilities for Persons with Intellectual Disabilities
Local Intellectual and Developmental Disability Authorities
Medically Dependent Children Program Providers
Nursing Facilities
Primary Home Care Providers
Programs of All-Inclusive Care for the Elderly Providers
Special Services to Persons with Disabilities Providers
Transition Assistance Services Providers

Subject: Information Letter 18-08
Fiscal Year 2018 Cutoff Dates for Fee-for-Service Year-end Closeout Processing

This letter notifies providers of the following important claims processing cutoff dates for claims to be paid by the Texas Health and Human Services Commission (HHSC). Please review the information detailed in the remainder of this letter.

- Fiscal Year 2016 Miscellaneous Fee-for-Service (FFS) Claims Cutoff: **Noon, Tuesday, August 14, 2018**
- Fiscal Year 2018 FFS Claims Processing Cutoff: **Noon, Tuesday, August 28, 2018**

Important: FFS claims can take up to 24 hours to process after being submitted to the Texas Medicaid & Healthcare Partnership (TMHP).

Miscellaneous FFS Claims

September 1, 2018, starts state fiscal year 2019. As a result, it is especially important to submit claims on a timely basis during the upcoming weeks. This is a reminder that, with the fiscal year change, any claims for services performed in fiscal year 2016 (September 1, 2015 to August 31, 2016) that TMHP receives after **Noon, Tuesday, August 14, 2018**, will become miscellaneous claims and cannot be paid through the standard Claims Management System payment process.

End of Fiscal Year FFS Processing Schedules

For claims received at TMHP by noon on:	Comptroller expected to issue warrant on:
▪ August 28, 2018	▪ August 31, 2018
▪ August 29 – September 2, 2018	▪ September 6, 2018
▪ September 4, 2018	▪ September 7, 2018

Important: The date payments are issued to your account will vary by financial institution. To obtain information about the status of FFS claim payments, providers may access the Texas Comptroller of Public Accounts website at <https://mycpa.cpa.state.tx.us/securitymp1portal/displayLoginUser.do> and choose the **Search State Payments Issued** link.

All providers should continue to enter FFS claims as usual throughout the fiscal year 2018 claims processing closeout period.

Providers may refer questions to HHSC Provider Claims Services at (512) 438-2200, Option 1.

Sincerely,

[signature on file]

Katherine Scheib
Deputy Associate Commissioner

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